



CONTRACTOR'S EXAM CENTER, INC.
5727 N 7th St. Suite 100
Phoenix, AZ 85014
Phone (602) 252-8311 Fax (602)252-8456

Contractors Checklist

_____ Completed and signed:

- ___ Completed License application(s)
- ___ Experience & Project forms
- ___ Completed Bond Application
- ___ Certified Test Scores
- ___ Receipt from Criminal background check of all people on license
(www.azroc.gov)
- ___ Copy of drivers license
- ___ Completed financial statement with a copy of bank statement
- ___ Worker compensation certificate if you have employees
- ___ AZ Corporation, LLC articles.

Corporation Checklist

_____ Completed Information Required:

- ___ Name of foreign state of incorporation

- ___ Name to be used in Arizona

- ___ Principal office address to be used in Arizona

___ Statutory agent information and acceptance

___ List the name of all Directors and Officers

___ Signed Certificate of Disclosure

___ Obtain from state of incorporation

___ Certificate of Good Standing dated within 60 days

___ Certified copy of Articles dated within 60 days